

## INSTRUCTIONS FOR USING OBQI TO HHQI CONVERSION TOOL

The Microsoft Excel® workbook “OBQI\_HHQI\_Converter\_Rev\_3.xls” enables a home health agency to calculate the risk-adjusted agency outcome rates that will appear on Home Health Compare when those rates are made available to the public in the fall of 2003. The workbook includes national and state-specific rates for each outcome, and formulas to calculate risk-adjusted agency rates using information available to home health agencies on their outcome-based quality improvement (OBQI) reports.

1. Request a risk-adjusted outcome report for your agency with an “End Date” of 05/2003. (See the Home Health Agency System User’s Manual, Appendix A, available at [http://www.qtso.com/guides/hha/user/append\\_a.pdf](http://www.qtso.com/guides/hha/user/append_a.pdf) for instructions on requesting, viewing, and printing OBQI reports.)
2. In the column labeled “Current Agency Outcome Rate (Fill in)” enter the percentage that appears next to the “Current” bar in the risk-adjusted outcome report for each outcome measure listed in the spreadsheet.
3. In the column labeled “National Reference Outcome Rate (Fill in)” enter the percentage that appears next to the “National Reference” bar in the risk-adjusted outcome report for each outcome measure listed in the spreadsheet.
4. In the cell labeled “State (Fill in 2-letter abbreviation)” enter the two-character postal abbreviation for your state.

Your agency’s risk-adjusted outcome rates are shown in the column labeled “Risk Adjusted Agency Outcome Rate.” These are the values that will appear on Home Health Compare, along with corresponding national and state outcome rates. Any outcome measure(s) for which your agency has less than 20 cases for the time period specified will not be reported on Home Health Compare. If your agency’s risk-adjusted outcome rate for any measure is greater than 95 percent it will be displayed as “>95%.” Similarly, outcome rates less than five percent will be reported as “<5%.”